



CITY OF DENTON
invites applications for the position of:

Birthday Party Host/Hostess

An Equal Opportunity Employer

SALARY: \$8.25 - \$8.72 Hourly
\$660.00 - \$697.60 Biweekly

OPENING DATE: 01/27/10

CLOSING DATE: Continuous

JOB DESCRIPTION:

Responsible for set-up and clean up of birthday party area, greeting and assisting guests, serving food and beverages, and assisting with party games.

JOB DUTIES:

- Responsible for working scheduled parties and events at Water Works Park and Denton Natatorium
- Greet guests and help bring in and store gifts
- Responsible for all set up and clean up for booked parties
- Serve food and beverages to all party guests
- Establish and maintain an energetic and enthusiastic atmosphere
- Maintain positive relationships with all employees and supervisors
- Follows established City of Denton policies and procedures
- Must deal with guests (both children and parents) in a courteous and professional manner
- Work independently and as part of a team
- Directs all guests to areas throughout Water Works Park and the Denton Natatorium
- Attend all staff meetings and trainings as required
- Regular and punctual attendance

MINIMUM QUALIFICATIONS:

- Must be at least 16 years of age

ADDITIONAL INFORMATION:

- Must pass a drug test, social security verification, and criminal history background check
- Must be able to work on a rotating schedule seven (7) days throughout the entire summer - beginning in May and ending in September
- Ability to follow routine oral instructions
- Ability to communicate effectively with a wide variety of people in a tactful and diplomatic manner

Applicants must satisfy all conditions of employment as outlined in the position announcement.
All applicants must pass a pre-employment drug screen prior to employment.

"We are committed to achieving a diversified workforce!"

ADA/EOE/ADEA.

www.cityofdenton.com

"Dedicated to Quality Service"

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cityofdenton.com>

Job #09-00048
BIRTHDAY PARTY HOST/HOESST
JN

OUR OFFICE IS LOCATED AT:
601 E. Hickory St. Suite A
Denton, TX 76205
940-349-8340
hr@cityofdenton.com

An Equal Opportunity Employer

Birthday Party Host/Hostess Supplemental Questionnaire

- * 1. Please indicate how many years Customer Service experience you have in the recreational field:
 - Less than 1 year
 - 1-2 years
 - 3-4 years
 - 5+ years
- * 2. Are you bilingual in Spanish and English?
 - Yes
 - No
- * 3. Are you at least 16 years of age?
 - Yes
 - No
- * 4. Are you available to work the entire summer - beginning in May and ending in September?
 - Yes
 - No
- * Required Question