



2011 Summer Internship: Education & Public Programs

Internship made possible by ExxonMobil Community Summer Jobs Program

JOB SUMMARY

The 2011 Summer Intern will experience all facets of arts / museum education by assisting with the extensive educational and public programs for ***Genghis Khan: The Exhibition*** at the Irving Arts Center.

Genghis Khan: The Exhibition is a world touring exhibition featuring the largest number of artifacts from Genghis Khan's reign and subsequent years ever gathered in a single showing. The exhibition will be hosted by the Irving Arts Center, June 1 to Sept. 30, 2011 and includes pottery, weaponry, musical instruments, jewelry, artifacts, hands-on components and live performances.

OPPORTUNITIES

- Researching and learning about exhibition content
- Facilitating exhibition activity stations, engaging visitors in hands-on learning opportunities and gaining experience in teaching from objects
- Attending docent training and shadowing an experienced docent
- Preparing a personalized tour of selected objects in *Genghis Khan: The Exhibition* for a general public and/or school group
- Leading a tour for a general public and/or school group
- Assisting with monthly Family Fundays, two weeks of Summer Khan Camps and other exhibition-related public programs
- Researching and assisting with the development of curriculum that supports the exhibition learning experience of school children
- Assisting with volunteer training and education



REQUIREMENTS

- Applicant must be an undergraduate student who has completed his / her freshman year and is returning to school full-time in fall 2011
- Art, Art History, English, Asian Studies, Arts Management, Museum Studies, Education and / or related majors with a GPA of at least 3.0
- Excellent communication / interpersonal skills; basic computer aptitude; ability to work independently and in concert with IAC staff and volunteers
- Some experience working with school-age children or in a museum setting

DATES AND COMPENSATION

- 35 hrs / wk from June 5 to July 31. Mon. to Fri. Some evenings / weekends
- \$3,000 stipend for the 8-week internship

APPLICATION

Please send cover letter, resume, writing samples and two references to:

- Marcie Inman, Irving Arts Center | 3333 N. MacArthur Blvd, Irving, TX 75062
- Phone: (972) 252-7558 x1225
- Fax: (972) 570-4962 or minman@cityofirving.org
- **DEADLINE TO APPLY – MARCH 31, 2011**

IRVING ARTS CENTER



The Irving Arts Center, a department of the city of Irving, is a visual and performing arts center nestled in the heart of Dallas-Fort Worth. With two theaters, four galleries and an outdoor sculpture garden – it is worth the trip!

From June 1 to Sept. 30, 2011, the Irving Arts Center will bring the world tour of ***Genghis Khan: The Exhibition*** to its galleries. Utilizing more than 12,000 square feet of space, the exhibition takes visitors on a multi-media tour of Genghis Khan's 13th century Mongolia, including the life and legacy of the great conqueror.

Artifacts include weaponry, a recently discovered princess mummy, ceramics, jewelry, coins, clothing, equestrian equipment and more. The exhibition also features video screens, four hands-on activity stations and role-playing kiosks.

To support the exhibition, the Arts Center will host multiple family-focused programming including two summer camps, Family Fundays, film screenings and an opening festival.

To learn more visit KhanIrving.com.

