



Backup and Recovery

Policy

Blackboard Managed Hosting provides system-wide backup. If course material is lost, it can take up to two weeks for managed hosting to restore the data. Instructors are responsible for making timely backups of their own courses for immediate recovery purposes.

Procedure

The primary Blackboard System Administrator will contact the Blackboard CHM regarding data restoration.

Course archiving directions for instructors are available at:

http://www.twu.edu/downloads/blackboard/Archiving_and_uploading_courses.pdf



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