

ACADEMIC SUPPORT SERVICES COUNCIL
August 12, 2008
NOTES

Present: Kay Clayton, Judith Bean, Sherilyn Bird, Elizabeth Floyd, Governor Jackson, Carol Kominski, Barbara Lerner, Teresa Mauk, Mike Simmons

Absent: Mary Ann McDuff

Guest: Bill Palmertree

I. Announcements/Discussion/New Business

A. Report from VP's Retreat – K. Clayton

Dr. Clayton reported on the Vice President's retreat. Dr. Floyd referenced policies being developed for study abroad. Dr. Bean will follow up on this. Distance education fees were also mentioned and concerns were voiced over how we are charging students. The matter of hiring international and out-of-state faculty was discussed. Mr. Palmertree discussed immigrating to Oracle and communication issues. Dr. Stuart talked about marketing and perhaps developing a new theme emphasizing how students benefit from attending TWU. Ads may need to be more personal. Some areas of emphasis might be: Wellness and recreation, greening, and how TWU can help the students succeed. Dr. Stuart would also like to develop areas in the Arts and Sciences. Dr. Stuart also wants to grow distance education but in a planned and orderly fashion. We need to identify the areas that can grow in DE. She also mentioned foreign language as areas of study.

There was a discussion related to technology. Academics must decide what the priorities and needs are and work with technology personnel to achieve these priorities.

*Dr. Clayton wants the ADC to meet and develop a list of the priorities related to technology and academic needs. A timetable for working through these priorities also needs to be developed with staff from technology.

Dr. Clayton observed the processes used at registration last week and praised those involved for a job well-done. She found it to be very positive for the students.

B. State P-16 Council Report – B. Lerner

The standards have been completed and adopted by THECB and TEA. They are now aligning the standards with K-12 curriculum. A large number of grants are available for this initiative. TWU will probably be aligned with Dallas ISD

C. Enrollment update and related items – Teresa Mauk

TWU has 43 students over last year as of this date.

D. Discussion of draft distance education fee policy from Distance Learning Advisory Group – M. Simmons

Mike Simmons is meeting tomorrow to iron out differences in the distance education fee policy. The deadline for this policy draft is September 1, 2008.

E. New Automated Phone System

Installation of a new automated telephone system will begin in the fall semester, 2008.

F. Report from SACS – C. Kominski

Six people attended the quality enhancement workshop at SACS. The emphasis was on student outcomes. If a QEP is not acceptable, sanctions will be imposed. TWU's fifth year report is due this spring. Instructions will be mailed this week. A fifth year report can result in sanctions.

G. Printed Class Schedules

Dr. Clayton discussed the possibility of not printing class schedules. There was a short discussion relating to putting catalogs on-line or creating a CD. No decision was reached.

II. Old Business

III. Brief Reports

Governor Jackson announced that the on-line emergency loan is now operational. Financial Aid is down to a three week turn-around.

Judith Bean announced that they are redesigning the 1011 course. They are working on a syllabus and making sure the sections have consistency. This course is being strengthened as a retention tool. A common textbook will be used.

IV. Dates/Deadlines to Remember

- A. Board of Regents meeting – August 22, 2008
- B. Team-building workshop – September 11-12