

ACADEMIC DEANS' COUNCIL & ACADEMIC SUPPORT SERVICES COUNCIL
February 24, 2009
NOTES

Present: Kay Clayton, Judith Bean, Sherilyn Bird, Elizabeth Floyd, Jimmy Ishee, Governor Jackson, Barbara Lerner, Jennifer Martin, Teresa Mauk, Mary Ann McDuff, Nan Restine, Mike Simmons, Ann Staton

Guests: Tracy Lindsay (for JoAnn Engelbrecht), Carol Mobley (for Pat Holden-Huchton)

I. Announcements/Discussion/New Business

A. Faculty Recognition Day – J. Martin

Dr. Martin asked the deans to participate in faculty recognition day. The Faculty Recognition Day form is on-line. March 10, 2009, is the drop dead date to nominate faculty. A reception will be held on Monday, April 20, in the afternoon at the library. Sherilyn Bird will send an e-mail to the academic deans with the number of faculty to be recognized in each of their colleges.

B. Community of Science – K. Clayton (handout)

TWU has been a participant of Profnet for some time. We post our faculty who may be considered experts in a particular area. A handout was given so that the deans can see all the resources available in COS.

C. Potential faculty involvement in summer orientation advising – J. Bean

This will be discussed at a later date.

Dr. Bean discussed the courses with an early start date. A few of the on-line courses with classes listed as starting on Saturday should be changed to orientation meetings on the Saturday before classes begin. A summer IV has been recommended for summer 2010. This would mostly be used for the EMBA program. Library privileges are a concern. Dr. Bean provided a list of early starts and most of these classes will not actually begin until August 31, 2010, which is the day classes begin for the Fall semester.

D. Budget requests for the new fiscal year – J. Ishee

There was general discussion with regards to the availability of funds for the next biennium. Dr. Stuart is requesting that the legislature restore some of the money through hold harmless provision for the university. If successful, TWU will have some time to absorb the losses in our appropriation. Dr. Holden-Huchton is in Austin today requesting on behalf of all nursing schools in Texas that stable funding be given to nursing. We will request more information from Dr. Floyd at the next ADC meeting. The summer budget will also be discussed at the next ADC meeting. Mary Ann McDuff will also be asked to attend the next ADC meeting with regards to summer school budget.

E. Meals with search committees – K. Clayton

Dr. Clayton asked that search committees refrain from scheduling meals for the entire committee.

F. Woodrow Wilson Fellows – K. Clayton (handout)

Dr. Stuart asked us to consider inviting a Woodrow Wilson Fellow again next year. This topic will be revisited at the next meeting.

G. No adjustments in 10 account travel object codes impact – M. McDuff

Mary Ann McDuff is working to unfreeze travel 10 accounts, especially research fund accounts.

H. Distinguished Alumni Awards – K. Clayton (handout)

Dr. Clayton announced that the Distinguished Award Luncheon would be held on April 24th and encouraged attendance at this event.

I. Retirement Communities Working Group Activities – M. Simmons

The names of people living in the Robson Ranch, Primrose, and Good Samaritan Village who were interested in serving as adjuncts were given to the deans. A similar event to be held at TWU is being scheduled. Both Primrose and Good Samaritan have new directors.

J. Children in classrooms – K. Clayton

Faculty should discourage students from bringing children into classrooms. The deans will ask the chairs how pervasive this practice is and bring this information back to the next ADC meeting.

K. Budget Development – K. Clayton

This was discussed earlier.

L. T & P Portfolios: Oversight by Deans and Chairs – K. Clayton (handout)

Dr. Clayton discussed promotion and tenure materials with the deans. A new task force is being appointed to integrate performance reviews with the new tenure and promotion guidelines. The task force will be asked to finish their work by the end of Fall 09.

II. Old Business

III. Brief Reports

Dr. Restine reported that the planning for Honors Convocation is going well. Dr. Mike Wiebe is chairing the faculty awards committee.

Faculty Senate sent out first reading of the *Turnitin* software.

Dr. Bean announced that the Study Abroad workshop is being held this afternoon. This is a risk management workshop and all faculty taking students abroad are required to attend one of these workshops.

Dr. Martin stated that the economic stimulus bill includes research support among other things including an education tax credit. These monies usually have strings attached. They are only interested in “shovel-ready” projects and there is only a two-year window for completion. All calls for this stimulus package will be issued by May 1st. The stimulus bill is on the NACUBO website.

The student research symposium will be held on April 21st and 22nd with a luncheon on April 21st.

Tracy Lindsay reported for JoAnn Engelbrecht that there are 18 proposals going out this week. Mike Simmons reported that Blackboard is updating the system. March 1st will be the date the old system is taken down. Notices to this effect have been sent out by the office of Lifelong Learning.

Teresa Mauk reported that TWU Day at NCTC is today. TWU day at Collin County will be held on April 1st. This event will be widely advertised and it would be helpful if deans could attend. A “career” day will be held on June 6th at the American Airlines conference center in the mid-cities to promote MAT, on-line courses and courses that would help employees move up in their careers. Two student surveys were taken and Teresa will report on the results at the next ADC meeting. Wal-Mart and ACE are possibilities to provide grants for veterans. Commencement planning is right on schedule. There will be four ceremonies. The first ceremony will be at 10:00 am on Friday, May 15th (COPE), the second ceremony will be at 2:00 pm on Friday, May 15th (CHS), the third ceremony will be at 10:00 am on Saturday, May 16th (CAS without General Studies and Psychology), and the final ceremony will be at 2:00 pm on Saturday, May 16, (CON and General Studies and Psychology). An open house was held last Saturday and we had 228 students in attendance with 462 overall. An open house was held in Houston on February 7th with 223 students in attendance and 281 overall total. Our College Board representative was on campus last week. There was an increase in the number of test scores sent to TWU. We have a 30% increase in AP test scores sent to TWU.

Governor Jackson stated that the Financial Aid office is getting computer upgrades installed for 2009-2010. The scholarship committee is meeting.

Barbara Lerner went to the THECB yesterday. A decision was made in Austin that the application for Collin County (HEC) will need to address unmet needs for specific programs to be offered. Denton ISD is very interested in getting students involved in our student research symposium.

Sherilyn Bird reported that the humidity unit went out in the library and after researching the cost, she will replace it. Peter Suber is speaking on open access at UT-Arlington for March 4th. This will include lunch followed by a panel discussion. If anyone wants to attend, please notify Sherilyn.

IV. Dates/Deadlines to Remember

- A. Student Abroad Workshop – February 24, 2009
- B. CAS Forum: Ron Chandler presents *From Texas to Thailand* – February 25, 2009
- C. Virginia Chandler Dykes Luncheon – February 26, 2009
- D. Chairs’ faculty search update – February 27, 2009
- E. Budget Development – March 10, 2009
- F. Budget Development – March 11, 2009 (Videoconference)
- G. Convocation – April 23, 2009
- H. Distinguished Alumni Luncheon – April 24, 2009