

ACADEMIC DEANS' COUNCIL & ACADEMIC SUPPORT SERVICES COUNCIL
January 6, 2009
AGENDA

Present: Kay Clayton, Judith Bean, Sherilyn Bird, Elizabeth Floyd, Pat Holden-Huchton, Governor Jackson, Gay James (representing Jimmy Ishee), Carol Kominski, Barbara Lerner, Jennifer Martin, Teresa Mauk, Mary Ann McDuff, Nan Restine, Mike Simmons, and Ann Staton

Guest: Chancellor Ann Stuart

I. Announcements/Discussion/New Business

A. Team-building commitments – K. Clayton

Dr. Clayton announced that the next meeting of the joint group would be centered on the team-building commitments made during the September 2008 workshop.

B. Associate provost search – J. Martin

Dr. Martin announced that a candidate for the associate provost position will visit the Denton campus on Friday, February 13.

C. Plagiarism software ownership (*Turnitin*) K. Clayton

The Academic Deans' Council voted that one piece of the policy would be that using *Turnitin* would be optional. The faculty member is to decide the plagiarism action to be taken in his/her class.

D. Policies and procedures for use of plagiarism software – K. Clayton

The deans voted that the library is the appropriate place for ownership of *Turnitin*. A draft set of policies and procedures was developed by the Academic Integrity Task Force, but the Faculty Senate still need to act on them.

E. Book display in provost's office – K. Clayton

Each of the deans will recommend one book author per semester. The chosen book should be fairly current. Dr. Martin suggested also putting the author's information on the TWU website.

F. Affirmative action in faculty searches – K. Clayton

Dr. Clayton requested that we make a more concerted effort to recruit applicants for faculty positions.

G. Chancellor Stuart joined the meeting

To prepare for the upcoming Legislative Session, Dr. Stuart has requested an hour with each dean and Dr. Bean, with Dr. Clayton present at all of the meetings. Dr. Stuart needs to know what everyone is doing. She wants the "big picture," not implementations.

There are three issues:

1. What are you working on that is a competitive advantage for this university? What are you developing that is a hallmark distinction? Dr. Stuart wants inspirational and visionary, not practical.

2. What are you doing toward the goals of Texas? Know what the “hotspots” are for Texas – math and sciences are one example. What does the new science building give back to science? What are we doing in retention? What are we doing in research? The higher education question for this legislature will be who the next research university is. Dr. Stuart wants the blanks filled in. For example: we are doing important research in the area of _____. It affects Texas citizens by _____. We plan to grow it by _____. Dr. Stuart also wants data numbers on how many teachers, superintendents, nurses, etc. we produce. The workforce issue is as important as research. We are indeed a workforce university.
3. Where are you taking your college? How hard is it going to be to get there? How quickly are you moving to get there?

These meetings will begin next week and must all be finished by the end of January. After 50 minutes of conversation with the Chancellor, the deans will write a one page summary with Dr. Clayton’s approval and give it to Dr. Stuart for a “cheat sheet.”

II. Old Business

- A. Policy review
- B. Differentiated tuition – BOR agenda item (?)
- C. Committee on receptions at retirement communities - update

III. Brief Reports

Governor Jackson – The financial aid office is working on current applications and has no backlog at this time.

Teresa Mauk – 400 applications were received during last 2-week period

Jennifer Martin – A registration support team is being created to take calls so all students will get a “real” person on the telephone

Judith Bean – Everyone was reminded that January 15th is new student and transfer orientation

IV. Dates/Deadlines to Remember

- A. Plans for new initiatives due to Chancellor – January 9, 2009
- B. Direct reports list due to Elizabeth – January 12, 2009
- C. Deadline for evaluations – January 15, 2009
- D. Agenda items for Board of Regents due to Provost – January 20, 2009
- E. Board of Regents – February 20, 2009