

UNIVERSITY CURRICULUM COMMITTEE MINUTES

2:00 P.M., September 25, 2009
MCL 308

Members Present

Gina Anderson
Johnnie Aven
Elyze Davis
Sarah Gamblin
Nerissa Gillum

Brian Harding
Phyllis Mercer
Ilana Morgan
Jane Pemberton
Kris Reed

Jeff Robb
Katie Rose
Roger Shipley
Sharla Snider
Anne Young

Ex-officio and Guests

Judith Bean
Kay Clayton
Heather Davis
Jennifer Martin

Lynda Murphy
Eula Oliphant
Laura Rocchio

The meeting of the University Curriculum Committee was convened at 2:05 P.M. on Friday September 25th in MCL 308 with 15 members present, 5 ex-officio members, and 2 guests. Welcome and introductions were made by Dr. Bean.

Dr. Kay Clayton spoke on the importance of the work of the Curriculum Committee. She reminded the Committee that their work ensures the preservation of the academic integrity of our programs. Emphasis was placed on the avoidance of course proliferation. Dr. Clayton charged Judith Bean to have departments who discontinue courses to notify other departments of curriculum changes that may affect their degree plans. In working towards our SACS accreditation reaffirmation, the curriculum process is part of TWU's continuous quality improvement. Dr. Clayton thanked the Committee for their work.

Judith Bean called for nominations for chair of the University Curriculum Committee. Kyle Biggerstaff was nominated by Jeff Robb. Roger Shipley seconded the motion. Accepted by acclimation.

Judith Bean called for nominations for vice chair of the University Curriculum Committee. Roger Shipley was nominated by Jeff Robb. Johnnie Aven seconded the motion. Accepted by acclimation.

Judith Bean called for approval of the minutes from the January 30, 2009 meeting. Jeff Robb questioned the comment made by Jennifer Martin regarding HIST 4403. Jennifer Martin explained that course proposals should be based on student need and to build a program, not faculty expertise. Motion for approval, Judith Bean. Minutes accepted by acclimation.

Judith Bean announced the proposed meeting dates for future meetings and excused the members who have completed the orientation of the Curriculum handbook. Dr. Bean discussed the process for reviewing the course proposals. She noted that proposals will be sent out by the 15th of October and November and should be reviewed by Committee members prior to the meeting.

Additionally, if a course is to be reviewed at a meeting for the liaison's area of responsibility, the liaison should be prepared to introduce the course and move its approval or disapproval. With several new members on the committee, Dr. Bean reviewed the contents of the University Curriculum Committee Handbook (2009) emphasizing the Coordinating Board, TWU and SACS expectations for curriculum, the review criteria for course proposals, that the funding level follows the student, and finally, that lab fees can only be used for consumable supplies.

Meeting was adjourned at 2:52 p.m.