

# Minutes

Staff Council Meeting  
June 12, 2011  
2:00 p.m.  
SH 402

*Type of meeting:* Regular 2010-2011 Staff Council Meeting  
*Facilitators:* Rhonda Redfearn, President-Elect  
*Note taker:* Gail Orlando; Staff Council Secretary

*Attendees:* Special Guest: None

## Agenda Topics

### **I. Call to Order**

Meeting was called to order at 2:00 p.m.

### **II. Reading and Approval of Minutes**

There were no May 10, 2011 meeting minutes to be approved.

#### **Treasurer's Report**

Harry Winn reported that our budget balance is currently \$2,671.56 but that Staff Development Day for Denton and Houston has not cleared yet.

### **III. Standing Committees Reports**

#### **A. Executive Committee**

None.

#### **B. Communications Committee**

Gail Orlando brought up two concerns that she has heard from staff members:

- Not enough employees taking advantage of the “extra time for exercise” policy. Discussion on sending a reminder email to staff with a link to the policy and explanation of the process when fitness membership renewal comes up.
- Student Union Post Office closure and the impact on staff. The town hall meeting being held in the Student Union was mentioned.

#### **C. Human Resources**

None.

**D. Membership and Elections Committee**

Cheryl Holcombe and Tim Wolf met on the SharePoint link to go out for nominations. Election link should go out by the end of June.

**E. Professional Development Committee**

Cheryl Holcombe said that Houston's Staff Development was focusing on a global connection theme.

**F. Rewards and Recognition Committee**

None.

**IV. Old Business**

Harry Winn reported on our inventory: 52 shirts, 48 totes, 487 water bottles and 356 license plate frames.

No report on the Wellness Connection Committee.

No report on Global Connections Committee.

**V. New Business/Announcements**

Rhonda Redfearn talked about possible ideas for next year; such as doing a morning session only with a brunch. Rhonda also asked for approval to sent out handwritten note cards from Staff Council thanking the presenters at the Staff Development Day. Rhonda to talk to Susan Sponsler to get approval for a card to be printed up.

No report from Dr. Neely's transition team.

Paula Tanner asked about verification on employee's not having to pay for their own insurance. Harry Winn also talked about the longevity pay still being given. There was a discussion that perhaps Staff Council could put something out to staff going over the decisions on the insurance and longevity pay that employees might not be aware of.

**VI. Guests**

None.

**Meeting adjourned at 2:40 p.m.**

Next meeting July 12, 2011 at 2:00 p.m., in Stoddard Hall – 402.