

# Minutes

# Staff Council Meeting

September 8, 2009

2:00 p.m.

Stoddard Hall 402

Type of meeting:	Regular 2009-2010 Staff Council Meeting
Facilitators:	Anne Downing
Note taker:	Tammy McDaniel
Attendees:	See Attached

## Agenda Topics

### **I. Call to Order**

Meeting was called to order at 2:01pm.

### **II. Reading and Approval of Minutes**

August 2009 Minutes approved as published. A note to change the format to be easier read.

### **III. Treasurer's Report**

Treasurer's report given-there was \$4,024.30 in the account after IDT's there is \$3,857.81 current balance.

### **IV. Standing Committees Reports**

#### **A. Executive Committee**

Anne recapped what the executive committee discussed at the August 27 Executive Staff retreat.

#### **B. Communications Committee**

None

#### **C. Membership Committee**

None

#### **D. Human Resources Committee**

None

## E. Professional Development Committee

None

## F. Rewards Committee

None

## V. New Business/Announcements

- Anne began the new business portion of the Staff Council meeting by addressing the Staff Council membership brochure and the cost of printing 100 @ 85.95. Discussion of creating a one page flyer was brought forth and Joshua Hancock volunteered to take on this project. These are passed out at the Human Resources New Employee Orientation.
- Melissa Ozuna updated the Staff Council website and it looks great.
- RedDot conversion paperwork signed by Joshua Hancock and Nancy Casey
- Committee Selections assignments are as follows:  
**Professional Development:** Tim Wolf-Chair, Sarah Alexander, Joshua Hancock and Paula Tanner  
**Human Resources:** Mary Jo Frederick-chair, Karen Long and Gail Whitmer  
**Communications:** Tammy McDaniel-chair, Bob Mabry and Allison Mabry  
**Rewards Committee:** Lori Richman-chair, Stephanie Andrus-Jackson, Nancy Casey, Karen Long, Linda Mills, Melissa Ozuna and Rhonda Redfearn  
**Membership/Elections Committee:** Cheryl Holcombe-chair, Cindy Sansom and Harry Winn.

Discussion went around the table of why we chose to run for Staff Council and the committees that we selected.

- Anne mentioned that Cheryl Holcombe's supervisor paid for her expenses to travel to Denton for the Executive Staff Council Meeting and the importance in unity of the campuses.
- Anne recapped the Executive Staff Council retreat and read some of the excerpts from the Staff Council Constitution and By-laws.
- HR website has a staff resource guide that needs to be updated. This guide will be a reference point for staff to have questions answered.
- Anne addressed the Council about what issues we wanted to tackle this 2009-2010 term. A synopsis of the 2008-2009 issues were mentioned:  
Pioneer Proud ceremony was done twice a year and now is done once  
Staff Development Day done in Fall with HR and in Spring  
Re-instate the extra 20 minute 3x weekly work-out time  
Comparison of benefits

A listing on Staff Council website about discounts available to staff members.

Modified work week

Pending to join a regional staff council network

Pending to continue benefits to retirees

Put forth tuition reductions for staff members (rejected-budget reasons)

- Staff Development Day for Fall let's do something fun in the Spring. Staff Council voted that in recognition on the budget restraints for no Fall Staff Development Day and hope to re-instate it for Fall 2010. Possibility of having this on a Friday.
- 650 new staff members (40%) in past 2.5 years
- Membership reports open to anyone to bring forth new ideas.
- Possibility of travel in the future (there is \$1,000.00 in travel) for Pioneer Proud ceremonies at Dallas or Houston campuses
- Passed out Staff Council Portfolios
- No new business requests

## **VI Old Business**

none

## **VII. Guests**

none

## **VIII. Meeting adjourned at 2:55 p.m.**

Next meeting: October 6, 2009 at 2:00 PM in Stoddard Hall – 402