

Type of meeting:	Regular 2009-2010 Staff Council Meeting
Facilitators:	Anne Downing
Note taker:	Tammy McDaniel
Attendees:	See Attached

Agenda Topics

I. Call to Order

Meeting was called to order at 2:00pm.

II. Reading and Approval of Minutes

October 2009 Minutes approved by Cindy Sansom and second by Harry Winn as published.

III. Treasurer's Report

No Treasurer's activity this month

IV. Standing Committees Reports

A. Executive Committee

Met October 20, 2009. Pioneer Proud will be on April 6, 2010 on the Denton Campus. Still need to take an inventory of the awards. Staff Council may send a representative to the Houston /Dallas Pioneer Proud awards.

B. Communications Committee

No report

C. Membership Committee

Has last year's information. Will hopefully meet before the end of the year.

D. Human Resources Committee

Staff Resource Guide update. Gail Orlando put together fitness/wellness guide. Josh Hancock checked Houston fitness facilities, looking into comparable fitness hours & equipment to consider cost effectiveness for fitness memberships. Anne mentioned Dr Stuart's three initiatives. She is a member of the Steering Committee for Health & Wellness "Wellness Connections". John Cissik may help work on a new proposal for extra time off at lunch for staff fitness members. There is a proposed House Bill

(664.001) available to review that could be effective to the new proposal of this time request. Paula Tanner would like to review last year's Staff Council proposal. Committee is looking at other universities staff time allowance. Some suggestions: one university uses Administrative leave for the extra time allotted. May work with Institute for Women's Health for stats and data analysis for this proposal. Bob Mabry mentioned that there are certain designation of student fees and certain staff fees.

E. Professional Development Committee

Met on Oct. 29-working with Lewis Benavides and Melissa Ozuna about HR budget contribution to the Professional Development Day that will take place sometime in May 2010. Need for timing to be after finals and even after graduation. Possible theme is wellness de-stress. Houston Staff Development Day planning has not begun.

F. Rewards Committee

Lori Richman was not present, but Anne Downing gave the report that Pioneer Proud will be April 6 2010 in Hubbard Hall at noon. Would like a budget allowance for punch and cookies. She will meet with Barb Darling (last year's Staff Council Treasurer) to review the Pioneer Proud inventory currently housed in the library.

V. New Business/Announcements

Anne Downing mentioned that with her new job title (Sr. Administrative Assistant) her EEOC code changed to reflect an at large member. Noted for Staff Council records. Change of date for future Staff Council meetings because of a monthly departmental meeting with Lori Richman, Treasure. Suggestion of same time 2:00-3:00 p.m. but on the second Tuesday of the month instead. Anne will check with Lori to see this will work for her. Rest of Staff Council agreed on new date. This will begin Jan 12, 2010. Dr. Stuart will be our guest at the next Staff Council meeting on December 1, 2009. No formal agenda. Just a Q&A from staff council members. David Sweeten had an issue that he e-mailed Anne Downing and he was referred to HR benefits sick leave policy. The Lasso had requested an interview and e-mailed Anne a list of questions that they wanted answered about some of last year's Staff Council proposals. Suggestions were given that Anne should approach these questions in an e-mail interview. Also, suggested that the Lasso refer to the minutes from previous Staff Council meetings from the Staff Council website. Anne ended the meeting with an inspirational quote.

VI Old Business

Red Dot on. Still need to transfer some Staff Council material to the new site. Melissa is working with the master EEOC code list and will be available to help Josh Hancock with the Red Dot conversion.

VII. Guests

none

VIII. Meeting adjourned at 2:45 p.m.

Next meeting: December 1, 2009 at 2:00 PM in Stoddard Hall – 402