

<i>Type of meeting:</i>	Regular 2009-2010 Staff Council Meeting
<i>Facilitators:</i>	Anne Downing, Staff Council President
<i>Note taker:</i>	Tammy McDaniel, Staff Council Secretary
<i>Attendees:</i>	Special Guest: No guests this meeting

Agenda Topics

I. Call to Order

Meeting was called to order at 2:00pm.

II. Reading and Approval of Minutes

January 12, 2010 minutes were nominated for approval by Linda Mills and seconded by Tim Wolf. Approved for publication as written.

Treasurer's Report

No Treasurer's activity this month- Staff Council balance \$3,720.50.

III. Standing Committees Reports

A. Executive Committee

No report given

B. Communications Committee

Voted for Staff Council logo: selected pre-approved logo design 3. This design will be used on the Staff Council webpage and any other Staff Council publications. Website conversion to Red Dot is complete. Minutes of the 2009-10 meetings will be posted to new site.

C. Membership Committee

No report given

D. Human Resources Committee

No Report Given

E. Professional Development Committee

Rooms booked for May 19 event. Committee planning to finalize speaker information.

F. Rewards and Recognition Committee

Planning discussions for Pioneer Proud Awards Ceremony scheduled April 6, 2010, at noon in Hubbard Hall. Received 324 Pioneer Proud nominations; will order refreshments; will send out recipient list announcement. Discussion of best way to process/print award certificates. Chancellor Stuart will give opening remarks.

IV. New Business/Announcements

Annual Staff Award nominations will be sent out by Human Resources in a PDF format and linked to Blackboard for review by committee. The Award Selection Committee will review and give recommendations for the nomination of these recipients. Staff Council members will volunteer and sign up to help at the Staff Convocation picnic immediately after the Honors Convocation ceremony. Staff can sign up when the email is distributed by TWU requesting volunteers; no need to a separate council sign-up sheet. Dr. Stuart requested approved list of constituents for the Provost Search committee.

V. Old Business

Fitness Sub-committee Exercise Time Proposal: Dr. Ishee, Wellness Connections Initiative, will submit a letter of support. Tracking attendance is an issue that John Cissik, Director of Fitness & Recreation, is working on and will address in a letter. These letters of support, along with a cover letter will be submitted to Dr. Stuart for consideration.

The Toastmaster's proposal was tabled for further discussion pending an Affinity Group policy from TWU Human Resources. UNT does have a community Toastmaster's group.

The Smoking Policy Project was discussed; a Staff Council member was selected to represent our group in the study. Joshua Hancock was nominated and unanimously selected.

The Staff Council Resource Guide will be distributed to the Dallas and Houston campuses for their input on updating the information.

VI. Guests

No guests in attendance.

Meeting adjourned at 3:00 p.m.

Next meeting: April 13, 2010 at 2:00 PM in Stoddard Hall – 402

Primary topic will be final planning for Staff Development Day