



This guide will help you get started fast, by explaining how to complete some of the most common tasks you'll need to get the most out of your Second Life experience. It might be helpful to print pages from this guide for reference as you explore the world.

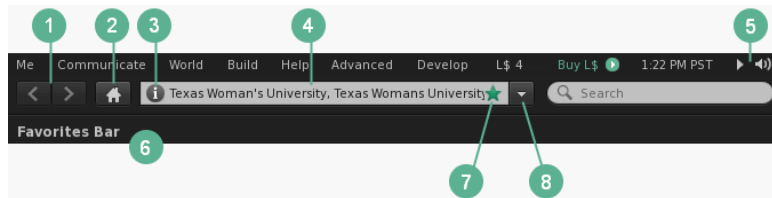
Contents

- Interface overview 2
- Contextual menus 3
- Moving..... 4
 - Walk..... 4
 - Fly..... 4
- Seeing 5
 - Keyboard & mouse 5
 - Camera control panel 5
- Appearance 7
 - Wearing objects or clothing in your inventory..... 7
- Chat and voice 8
- IMs..... 8
 - Opening a new instant message or voice call session..... 8
 - Parts of the IM window 8
- Appendix - Keyboard Shortcuts 9

Interface overview

To access most of the features, tools, and options in the Second Life Viewer, you'll want to get comfortable finding your way around the bar at the top of the screen and the bar at the bottom of the screen.

Top bar



1. Teleport back and forward through your teleport history
2. Teleport home
3. Get information about your current location
4. Your current location
5. Media controls: Start, stop, and adjust volume for streaming audio and video
6. Teleport to your favorite landmarks
7. Add current location to your bookmarks
8. Teleport history

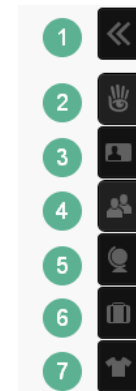
Bottom bar



1. Chat bar
2. Chat history
3. Voice chat
4. Movement control panel
5. Camera control panel
6. Take a screenshot
7. IM Area

Sidebar

The sidebar contains many useful tools for customizing your avatar, and exploring the world.



1. Open the sidebar
2. Sidebar home
3. My Profile
4. People
5. Places
6. My Inventory
7. My Appearance

Contextual menus

As you explore the world of Second Life, you'll encounter both people and objects to interact with. Many common actions and tools are accessed through contextual menus, which appear when you right-click (PC) or CMD-click (Mac) on yourself, other Residents, or objects.

Self



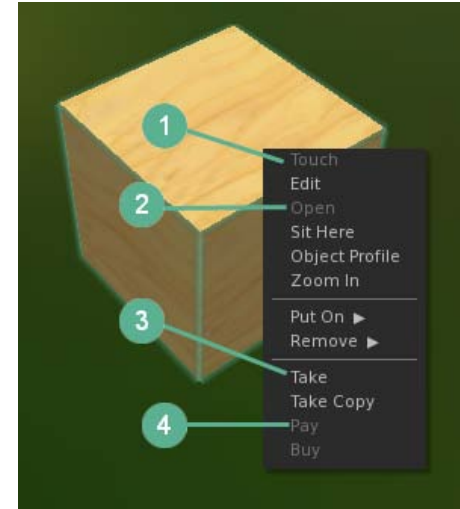
1. Remove individual pieces of clothing
2. Make changes to your physical appearance
3. See your Friends list
4. See a list of groups to which you belong
5. View and edit your profile

Others



1. See the selected Resident's profile
2. Ask the selected Resident for permission to add them to your Friends list
3. Send an IM or voice call to the selected Resident
4. Hides the messages of someone bothering you, so you can ignore them
5. Report a Resident for breaking Second Life's terms of service
6. Give a specified amount of L\$ to the selected Resident

Objects



1. Interact with objects you encounter, such as buttons and links
2. Many objects you receive will be boxes containing other objects – open them to see their contents
3. Put the selected object away in your inventory
4. Give money, usually to purchase the selected object

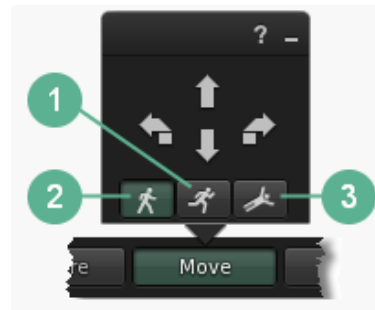
Moving

In Second Life, your avatar can walk, run, and even fly. If you prefer, you can also use an onscreen control panel to move around. You can walk around Second Life by pressing the arrow keys on your computer's keyboard. You can also press the Move button to open the movement control panel.

When you press the Fly mode button on the movement control panel, your avatar begins flying. Press PgUp and PgDn to fly up and down, or use the up and down arrows that appear on the movement control panel. To stop flying and return to walk or run mode, press **Stop Flying**.

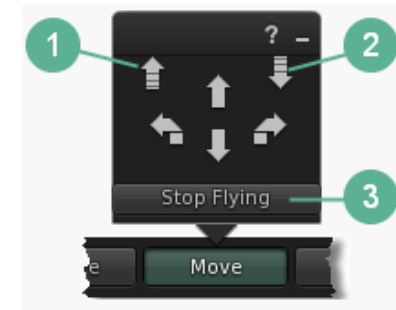
| | |
|---------------|-----------------------|
| Walk forward | W or ↑ |
| Walk backward | S or ↓ |
| Turn left | A or ← |
| Turn right | D or → |
| Run | Double-tap W S or ↑ ↓ |
| Always run | Ctrl + R |
| Jump | E or PgUp (Tap once) |
| Toggle flying | F or Home |
| Fly up | Hold E or hold PgUp |
| Fly down | Hold C or hold PgDn |

Walk



1. Run mode
2. Walk mode
3. Fly mode

Fly



1. Fly up
2. Fly down
3. Return to walk/run mode

Seeing

By default you'll see Second Life from just behind your avatar, but you can move and turn the camera around to look at whatever you like—including yourself.

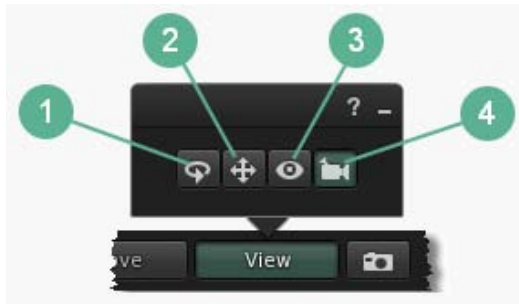
Keyboard & mouse

Hold **Alt and left-click** with your mouse to focus your camera on a new point. To zoom and rotate your view around that point, hold the mouse button down and continue to hold Alt while moving your mouse; move the mouse up and down to zoom, left and right to rotate.

Press **Esc** twice at any time to return your camera view to behind your avatar.

Camera control panel

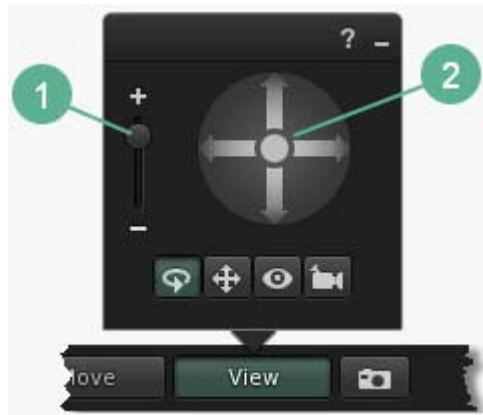
Click View to open the camera control panel. At the bottom of the panel are four different view modes:



| | |
|-------------------|---------------------------------------|
| Mouselook | M |
| Reset View | Esc |
| Look at | Hold Alt and click mouse to re-center |
| Zoom in | Ctrl + 0 |
| Zoom default | Ctrl + 9 |
| Zoom out | Ctrl + 8 |
| Toggle fullscreen | Alt + ↵ Enter |

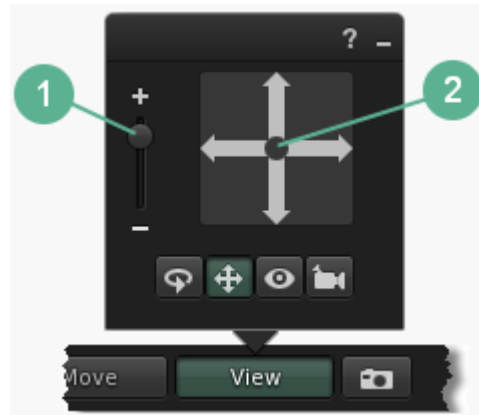
1. **Orbit camera** – Rotates your view around a point by holding Alt and clicking on an object or avatar. If you do not select a point, it rotates around your avatar by default.
2. **Pan camera** – Moves your camera up, down, left, and right as well as zoom.
3. **Avatar views** – Shows four convenient camera views of your avatar.
4. **Free view** – Allows you to focus on an object by click on it and moving your mouse forward.

Orbit camera



1. Zoom
2. Click arrows to rotate your camera view

Pan camera



1. Zoom
2. Click arrows to rotate your camera view

Avatar views



1. Move your camera behind your avatar
2. Look at your avatar from the front
3. Move your camera over your avatar's shoulder
4. Look through your avatar's eyes

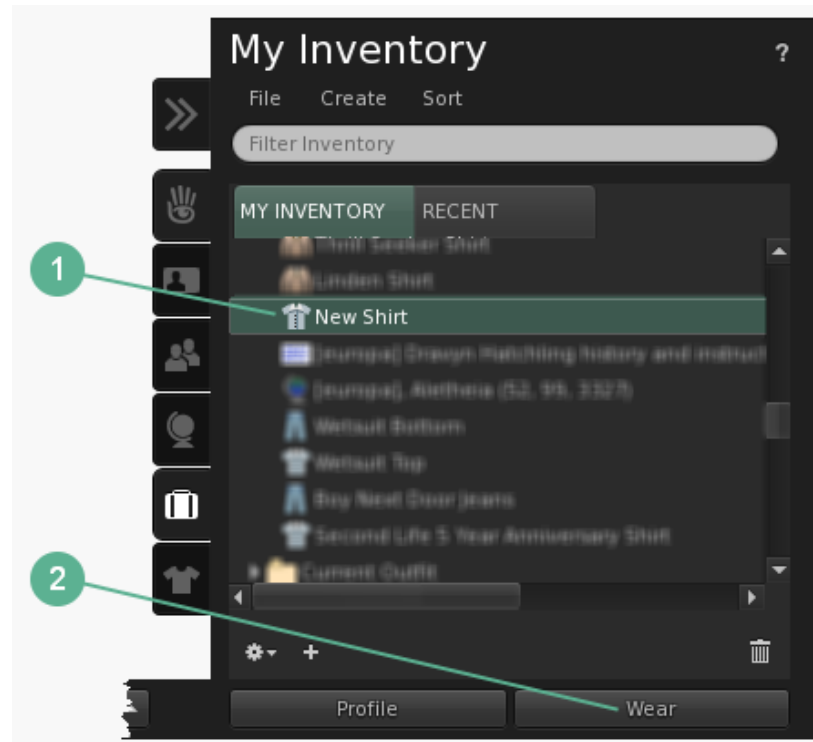
Appearance

In Second Life, you can look like -- and wear -- anything you want. Edit your appearance to adjust your physical features and body, and select clothing, outfits and costumes to wear from your inventory. You can customize your appearance however you like, or buy pre-designed avatars and outfits that other Residents have made. Students are encouraged to present themselves professionally while representing TWU.

Wearing objects or clothing in your inventory



Click the My Inventory icon to open your inventory in the sidebar

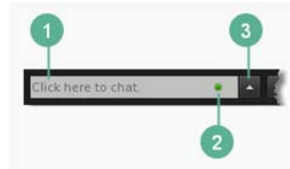


1. Select an item in your inventory
2. Click Wear to wear the selected item

More clothes can be found on the TWU campus.

Chat and voice

You can talk to the people around you through text-based Chat.



1. Local chat input
2. Indicates that someone nearby is speaking in voice
3. Access local chat history

IMs

Want to have a private conversation? Use instant messages to talk to other users, no matter where they are in Second Life.

Opening a new instant message or voice call session

You can open a new IM or private voice session by right-clicking a nearby Resident and choosing IM from the contextual menu. You can also start IM and voice sessions from the People tab of the sidebar by selecting a Resident and pressing the IM button.

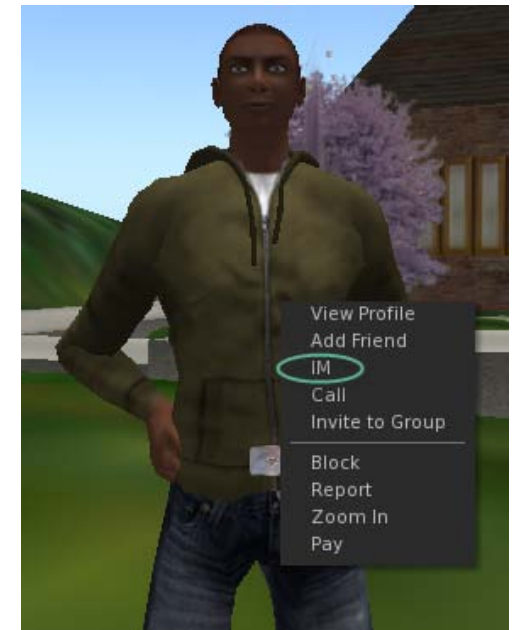
Parts of the IM window

When you receive an IM, a thumbnail portrait appears in the Notifications section of the bottom bar:



1. IM sessions appear as individual icons in the Notifications section of the bottom bar
2. Indicates the number of unread text IMs you have received

Click the thumbnail to open the IM session and chat privately with that Resident. You can "tear off" this window by clicking the title bar and dragging it upward to keep it open while you perform other tasks.



Appendix - Keyboard Shortcuts

Movement

| | |
|---------------|-----------------------|
| Walk forward | W or ↑ |
| Walk backward | S or ↓ |
| Turn left | A or ← |
| Turn right | D or → |
| Run | Double-tap W S or ↑ ↓ |
| Always run | Ctrl + R |
| Jump | E or PgUp (Tap once) |
| Toggle flying | F or Home |
| Fly up | Hold E or hold PgUp |
| Fly down | Hold C or hold PgDn |

View

| | |
|-------------------|---------------------------------------|
| Mouselook | M |
| Reset View | Esc |
| Look at | Hold Alt and click mouse to re-center |
| Zoom in | Ctrl + 0 |
| Zoom default | Ctrl + 9 |
| Zoom out | Ctrl + 8 |
| Toggle fullscreen | Alt + ↵ Enter |

Communicate

| | |
|----------------------|--------------------|
| Friends | Ctrl + ↑ Shift + F |
| Local chat history | Ctrl + H |
| Look at last speaker | Ctrl + \ |
| Gestures | Ctrl + G |

System

| | |
|-------------------|--------------------|
| Undo | Ctrl + Z |
| Redo | Ctrl + Y |
| Cut | Ctrl + X |
| Paste | Ctrl + V |
| Duplicate | Ctrl + D |
| Select all | Ctrl + A |
| Deselect | Ctrl + E |
| Close window | Ctrl + W |
| Close all windows | Ctrl + ↑ Shift + W |

General

| | |
|------------------|--------------------|
| Preferences | Ctrl + P |
| Help | F1 |
| Search | Ctrl + F |
| World Map | Ctrl + M |
| Mini-map | Ctrl + ↑ Shift + M |
| Teleport home | Ctrl + ↑ Shift + H |
| Inventory | Ctrl + I |
| Build | B |
| Upload image | Ctrl + U |
| Take snapshot | Ctrl + ↑ Shift + S |
| Quit Second Life | Ctrl + Q |