

Texas Woman's University
REVISED CHART II
Core Residency Questionnaire

For Office Use Only
Doc Type: RQ
Description:

Texas higher Education Coordinating Board rule 21.731 requires each student applying to enroll at an institution to respond to a set of core residency questions for the purpose of determining the student's eligibility for classification as a resident.

SECTION A. (All students must complete this section.)

NAME: _____ ID# _____

Date of Birth: _____ Phone #: _____

Address: _____
Street City State Zip County

Previous Address: _____
Street City State Zip County

Term for which you are applying for the resident rate: _____ Year: _____ Term: _____

*The questionnaire and all supporting documentation must be received in the Registrar's Office prior to the census date of the requested term. Please see Revised Chart II, Documentation to Support Establishing and Maintaining Domicile in Texas for a reference of acceptable supporting documentation. <https://twu.edu/media/documents/registrar/Establishing-Domicile.pdf>

SECTION B. Previous Enrollment (for all students)

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term? Yes No
 - If you answered **no**, continue to section C. If you answered **yes**, complete questions 2 through 5.
2. What Texas public institution did you last attend? (Full name and city are required. Do not enter university initials.)

3. In which terms were you last enrolled? (Check all that apply.)
 Fall 20____ Spring 20____
4. During your last semester at a Texas public institution, did you pay the resident (in-state) or non-resident (out of state) tuition rate?
 Resident (in-state) Nonresident (out-of-state) Unknown
5. During your last semester at a Texas public institution, was it because you were classified as a Texas resident for tuition purposes or because you were a nonresident who received a waiver?
 Resident (in-state) Nonresident with a waiver Unknown

IMPORTANT: If you were enrolled at a Texas public institution during a fall or spring semester within the previous 12 months and were classified as a Texas resident, skip to section H, sign and date this form and submit it to your institution. If you were not enrolled, or **if you were enrolled but classified as a nonresident, proceed to Section C.**

SECTION C. Residency Claim.

1. Are you a resident of Texas? Yes No
If yes, continue to part D.
If no, complete the following questions and continue to section H.

2. Of what state or country are you a resident? _____

If you are uncertain, continue to section D.

SECTION D. Acquisition of High School Diploma or GED.

1. Did you graduate, or will you graduate, from a Texas high school, or complete a GED in Texas, prior to the term for which you are applying? _____ Yes _____ No

a. If you graduated from high school, what was the name, city and state of the school?

Name of High School

City

State

2. Did you live in Texas the 36 months leading up to high school graduation or completion of the GED?

_____ Yes _____ No

3. When you begin the semester for which are applying, will you have lived in Texas for the previous 12 months?

_____ Yes _____ No

4. Are you a U.S. Citizen or Permanent Resident of the United States of America?

_____ Yes _____ No

Instructions to Section D:

- If you answered “No” to question 1a or 2 or 3, continue to **Section E**.
- If you answered “Yes” to all four questions, skip to **Section I**.

If you answered “Yes” to questions 1, 2 and 3, but “No” to question 4, complete a copy of the Affidavit, skip to part I of this form, and submit both this form and the affidavit to your institution.

SECTION E. Basis of claim to residency. (To be completed by everyone who did not answer YES to questions 1, 1a, 2 and 3 of section D.)

1. Do you file your own federal income tax as an independent tax payer? _____ Yes _____ No

2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? _____ Yes _____ No

(To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one half of your support. A stepparent does not qualify as a parent if he/she has not adopted the student.)

3. If you answered **no** to both questions above, who provides the majority of your support?

_____ Self _____ Parent or Guardian _____ Other: (list) _____

Instructions for Section E:

- If you answered “Yes” to question 1, continue to **Section F**.
- If you answered “Yes” to question 2, skip to **Section G**.
- If you answered “No” to 1 and 2 and “self” to question 3, continue to **Section F**.
- If you answered “No” to 1 and 2 and “parent or guardian” to question 3, skip to **Section G**.
- If you answered “No” to 1 and 2 and “other” to question 3, skip to **Section H** and provide an explanation, and complete **Section I**.

SECTION F. If you answered “Yes” to question 1 or “Self” to question 3 of Section E, answer the following:

*If you answer yes to any section of questions 8 or 9, you will need to provide proof (proof of home/business ownership, professional license, letter from employer, pay stubs, etc.)

**If you answer yes to question 10 and have been married at least 12 months, then you will need to provide a copy of your marriage certificate with proof of what your spouse can answer yes (proof of home/business ownership, professional license, letter from employer, pay stubs, etc.)

1. Are you a U.S. Citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are you a Permanent Resident of the United States of America?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (You should have received a fee/filing receipt or Notice of Action (I-797) from USCIS showing your I-485 has been reviewed and has not been rejected.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Are you a foreign national here with a visa or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status?	<input type="checkbox"/> Yes <input type="checkbox"/> No Visa / Status: _____
5. Do you currently live in Texas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. If you currently live in Texas, how long have you been living here?	<input type="checkbox"/> Months <input type="checkbox"/> Years
7. What is your main purpose for being in the state? <i>If for reasons other than those listed to the right, give an explanation in section I.</i>	<input type="checkbox"/> Go to College <input type="checkbox"/> Establish / Maintain Home <input type="checkbox"/> Work Assignment
8. If you are a member of the U.S. military, is Texas your Home of Record?	<input type="checkbox"/> Yes <input type="checkbox"/> No
a. What state is listed as your military legal residence for tax purposes on your Leave and Earnings Statement?	State: _____
9. Do any of the following apply to you?	
a. Do you hold the title to real property (home, land) in Texas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
i. If yes, what was the date acquired?	Date: _____
b. Do you own a business in Texas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
ii. If yes, what was the date acquired?	Date: _____
c. Do you hold a state or local license to conduct a business or practice a profession in Texas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
iii. If yes, what was the date acquired?	Date: _____
10. While living in Texas have you:	
a. Been gainfully employed for at least 12 consecutive months? <small>*Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9 month academic year. Student employment does not constitute gainful employment.</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Received services from a social service agency that provides services to homeless persons?	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Are you married to a person who could answer yes to any part of questions 9 or 10?	<input type="checkbox"/> Yes <input type="checkbox"/> No
a. If yes, indicate which question(s) could be answered yes by your spouse.	9 10
b. How long have you been married to a Texas Resident?	<input type="checkbox"/> Months <input type="checkbox"/> Years
SECTION G: If you answered "Parent" or "Legal Guardian" to question 3 of section E answer the following:	
<small>*If you are basing your residency on a parent/legal guardian, you will need to submit a copy of the court paperwork showing guardianship or proof that you are claimed as a dependent. (</small>	
<small>**If you answer yes to any section of questions 8, 9, or 10 for your parent/guardian, you will need to provide proof (proof of home/business ownership, professional license, letter from employer, pay stubs, etc.)</small>	
1. Is the parent or legal guardian upon whom you base your claim of residency a U.S. Citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Is the parent or legal guardian a Permanent Resident of the United States of America?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (Your parent or legal guardian should have received a fee / filing receipt or Notice of Action (I-797) from U.S. Citizenship and Immigration Services (USCIS) showing the I-485 has been reviewed and has not been rejected.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Is this parent or legal guardian a foreign national here with a visa or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status? If so, indicate which: *If so, attach copy.	Visa/Status: _____
5. Does this parent or legal guardian currently live in Texas? If he or she is out of state due to a temporary assignment by his / her employer or other temporary purpose, please explain in Section H.	<input type="checkbox"/> Yes <input type="checkbox"/> No

6. If he or she is currently living in Texas, how long has he or she been living here?	_____ Months _____ Years
a. What is your parent's or legal guardian's main purpose for being in the state? <i>If for reasons other than those listed above, give an explanation in Section H.</i>	_____ Go to College _____ Establish / Maintain Home _____ Work Assignment
7. If he or she is a member of the U.S. military, is Texas his or her Home of Record?	_____ Yes _____ No
a. What state is listed as his or her military legal residence for tax purposes on his or her Leave and Earnings Statement?	State:
8. Do any of the following apply to your parent or guardian:	
a. Hold the title to real property (home, land) in Texas?	_____ Yes _____ No
ii. If yes, date acquired:	Date:
b. Own a business in Texas?	_____ Yes _____ No
ii. If yes, date acquired:	Date:
9. While living in Texas, has your parent or guardian:	
a. Been gainfully employed for a period of at least 12 consecutive months? <small>*Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9 month academic year. Student employment does not constitute gainful employment.</small>	_____ Yes _____ No
b. Received services from a social service agency for a period of at least 12 consecutive months?	_____ Yes _____ No
10. Is your parent or legal guardian married to a person who has been classified as a Texas resident by a Texas public institution or who could answer "yes" to any part of question 8 or 9?	_____ Yes _____ No
a. If yes, indicate which question (and which part of the question) could be answered yes by your parent or guardian's spouse.	Question:
b. How long will your parent or guardian have been married to the Texas resident prior to enrollment? *If so, attach documentation.	_____ Months _____ Years

SECTION H: General Comments: Is there any additional information that you believe your college /university should know in evaluating your eligibility to be classified as a resident? If so, please provide it below:

SECTION I: Certification of Residency. All students must complete this section.

I understand that officials of my college/university will use the information submitted on this form to determine my status for residency eligibility. I authorize the college/university to verify the information I have provided. I agree to notify the proper officials of the institution of any changes in the information provided. I certify that the information on this application is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action.

Signature:

Date:

*When digitally signed, form must be submitted to the Registrar's Office via student's valid TWU e-mail.